

CONSTITUTION

OF THE

OCEANIC ART SOCIETY

1 NAME OF THE ASSOCIATION

The name of the Association is;
Oceanic Art Society Incorporated

2 SHORT TITLE

A reference to OAS Inc. shall be deemed to be a reference to the Society.

3 INCORPORATION PROVISIONS

The OAS is incorporated in New South Wales under the Associations Incorporation Act (the Act) and is a non-profit, non shareholder corporation with limited liability.

4 INTERPRETATIONS

- a) **Constitution** means the published body of rules which give effect and expression to the objects of OAS Inc including any constitutional amendments approved by special resolution of the members of OAS Inc.
- b) **Executive Committee** means the committee of office bearers elected or appointed to control and manage the business and affairs of OAS Inc.
- c) **Membership** means a member of OAS. as defined in clause 9.
- d) **Secretary** means the person holding office under this constitution as Secretary of OAS

In this constitution:

- a) a reference to a function includes a reference to a power, authority and duty;
- b) a reference to the exercise of a function includes, if the function is a duty, a reference to the performance of the duty.
- c) The provisions of the Interpretation Act of 1987 apply to and in respect of this constitution in the same manner as those provisions would so apply if this constitution was an instrument made under the Act.

5 OBJECTS AND PURPOSES OF OAS

1 The basic objects of OAS shall be to pursue and encourage the understanding and appreciation of traditional Oceanic art, not to the exclusion of tribal art from other regions or of contemporary art from Oceania, by:

- a) participation in research, establishment of reference library/display space.
- b) dissemination of relevant information via lectures, study groups, films, videos and exhibitions.
- c) publication of a newsletter detailing special interest articles, members' activities, forthcoming events and reviews of new publications.
- d) organisation of conferences and publications as a means of disseminating ideas and information and promoting their discussion

- e) visit, study and support institutions that preserve, research and display tribal art

2 In addition to the basic objects of OAS, the objects and purposes of the OAS shall be deemed to include:

- a) the acceptance of any gift, whether subject to a special trust or not, for any one or more of the purposes of the OAS.
- b) the purchase, taking on in lease or in exchange, and the hiring or otherwise acquiring any real or personal property that may be deemed to be necessary or convenient for any of the objects or purposes of the OAS.
- c) the taking of such steps from time to time as the Executive Committee or the members in general meeting may deem expedient for the purpose of procuring contributions to the funds of the OAS, whether by way of donations, sponsor- ship, subscription or otherwise.
- d) the borrowing and raising of money in such manner as the Executive Committee may think fit or as may be approved or directed by resolution passed at a general meeting.
- e) its objects or purposes, in such a manner as the Executive Committee may from time to time determine or as may be approved or directed by resolution passed at a general meeting.
- f) the recording, printing and publishing of such material as the Executive Committee or the members in general meeting may consider desirable for the promotion of the objects and purposes of the OAS.
- g) the performance of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the OAS or of any of the further objects or purposes specified in the foregoing provisions of this sub-clause.

6 INCOME OF OAS

1 The income of OAS is to be derived from annual subscriptions of members, donations, sponsorship, advertising and, subject to any resolution passed by the OAS in general meeting, such other sources as the Executive Committee determines.

2 The income of OAS, however derived, shall be applied solely towards the promotion of the objects and purposes of the OAS.

3 All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments must be signed by any two members of the Executive Committee or two members authorized to do so by the Executive Committee.

7 COMMON SEAL

1 The OAS shall have a common seal which shall remain in the safe custody of the Executive Committee.

2 The common seal shall not be affixed to any instrument except by the authority and resolution of the Executive Committee and any affixing of the common seal shall be attested by the signatures of two members of the Executive Committee.

8 **CUSTODY AND INSPECTION OF BOOKS, RECORDS, REGISTERS**

The OAS Executive Committee will provide safe custody for the OAS books, records and registers subject to the requirements of the Secretary and Treasurer in fulfilling the duties of office conferred upon them by the Constitution. Upon written request and at reasonable notice, any member of the OAS may inspect the books of the OAS, free of charge.

9 **MEMBERSHIP OF OAS**

1 Membership of OAS is open to any person interested in traditional Oceanic art, tribal art from other regions and contemporary South Pacific art, whether resident in Australia or overseas..

2 Institutional and commercial membership shall be available to organisations with an interest in furthering the objectives of OAS.

3 Honorary membership shall be available for distinguished collectors, academics or organisations whose services to the advancement of scholarship in Oceanic and tribal art and/or distinguished contribution to the objects of OAS in general merit this award .

4 Membership, individual, institutional or commercial shall be retained by payment of the annual subscription and shall be deemed to have lapsed if the subscription is not paid by 31 March of the calendar year to which it relates (or any extension of time granted in writing.).

5 Nomination Procedures

a) A nomination for membership of OAS must be made by the nominee in writing on the application form provided and lodged, complete with payment of membership fee, with the Secretary of OAS.

b) As soon as practicable after receiving the nomination for membership, the secretary shall refer the nomination to the Executive Committee which is to determine whether to approve or reject the nomination.

c) If the nomination is approved, the secretary shall, as soon as practicable, notify the nominee of that approval and enter the nominee's name in the register of members and, on the name being so entered, the nominee becomes a member of the OAS.

6 Cessation of Membership

A person ceases to be a member of OAS if the person:

a) resigns from membership

b) dies

c) is expelled from OAS

7 Membership entitlements not transferable

OAS A right, privilege or obligation which a person has by reason of being a member of
and a) is not capable of being transferred or transmitted to another person;
b) terminates on cessation of the person's membership.

8 Resignation of Membership

- a) A member of OAS is not entitled to resign that membership except in accordance with this Constitution.
- b) A member of OAS who has paid all amounts payable by the member to OAS in respect of the member's membership may resign from membership of OAS by first giving the secretary written notice of one month (or such other period as the committee may determine) of the member's intention to resign and, on the expiration of the period of notice, the member ceases to be a member.
- c) If a member of OAS ceases to be a member under clause 8.b), and in every other case where a member ceases to hold membership, the secretary must make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

10 **MEMBERS' LIABILITY**

The liability of a member of OAS to contribute towards the payment of debts and liabilities of the OAS or the costs, charges and expenses of the winding up of the OAS is limited to the amount, if any, unpaid by the member in respect of membership of OAS at the relevant time.

11 **MEMBERSHIP REGISTER**

- 1. The Executive Committee, in consultation with the Secretary, shall establish and maintain a register of members of the OAS specifying the name and address of each person who is a member of OAS together with the date on which the person became a member.
- 2. The Membership Register shall be kept in the safe custody of the Executive Committee and must be open for inspection, free of charge, by any member of OAS at any reasonable hour.

12 **FEES AND SUBSCRIPTIONS**

- 1. A person (including institution, business or government instrumentality) must, prior to admission to membership, pay to the OAS the annual membership subscription determined by the Executive Committee.
- 2. Annual membership subscriptions shall be due and payable on January 1 each year. An appropriate membership subscription shall be payable pro rata for a new member at the discretion of the Executive Committee when new membership commences more than three months after the annual renewal date.

13 **RESOLUTION OF INTERNAL DISPUTES.**

Disputes between members, (in their capacity as members) of OAS and disputes between members and the OAS are to be referred to an independent mediator for mediation. Should the parties disagree on the choice of a mediator, the dispute will be referred to a community justice centre for mediation in accordance with the Community Justice Centres Act of 1983.

14 DISCIPLINING OF MEMBERS

- 1 A complaint may be made by any member of the OAS that some other member of OAS:
 - a) has persistently refused or neglected to comply with a provision or provisions of this constitution
 - b) has persistently and wilfully acted in a manner prejudicial to the interests of OAS.
- 2 On receiving such a complaint, the Executive Committee
 - a) must cause notice of the complaint to be served on the member concerned; and
 - b) must give the member at least 14 days from the time the notice is served within which to make submissions to the Executive Committee in connection with the complaint; and
 - c) must take into consideration any submissions made by the member in connection with the complaint.
- 3 The Executive Committee may, by resolution, expel the member from the OAS or suspend the member from membership of OAS if, after considering the complaint and any submissions made in connection with the complaint, it is satisfied that the facts alleged in the complaint have been proved.
- 4 If the Executive Committee expels or suspends a member, the Secretary must, within days after the action is taken, cause written notice to be given to the member of the action taken, of the reasons given by the Executive Committee for having taken that action and of the member's right of appeal under Rule 15.
- 5 The expulsion or suspension does not take effect:
 - a) until the expiration of the period within which the member is entitled to appeal against the resolution concerned; or
 - b) if within that period the member exercises the right of appeal, unless and until the OAS confirms the resolution under Rule 15(4), whichever is the later.

15 RIGHT OF APPEAL OF DISCIPLINED MEMBER

- 1 A member may appeal to the OAS in general meeting against a resolution of the Executive Committee under Rule 14, within 7 days after notice of the resolution is served on the member, by lodging with the Secretary a notice to that effect.

- 2 The notice may, but need not, be accompanied by a statement of the grounds on which the member intends to rely for the purposes of the appeal.
- 3 On receipt of a notice from a member under subclause 1, the Secretary must notify the Executive Committee which is to convene a general meeting of the OAS to be held within 28 days after the date on which the Secretary received the notice.
- 4 At a general meeting of the OAS convened under subclause 3.:
- a) The Executive Committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and
 - b) the members present are to vote by secret ballot on the question of whether the resolution shall be confirmed or revoked

16 MANAGEMENT BY AN EXECUTIVE COMMITTEE

- 1 The committee is to be called the Executive Committee of the OAS and, subject to the Act and the Regulation and this Constitution and to any resolution passed by the OAS in general meeting:
- a) shall control and manage the affairs of the OAS
 - b) may exercise all such functions as may be exercised by the OAS, other than those functions that are required by this the Constitution to be exercised by general meeting of members of OAS, and
 - c) has the power to perform all such acts and do all such things as appear to the Executive Committee to be necessary or desirable for the proper management of the affairs of the OAS.
- 2 The quorum and procedures of any sub-committee appointed by the Executive Committee, or established under the Constitution of the OAS, shall be the same as for the Executive Committee.

17 MEMBERSHIP OF THE EXECUTIVE COMMITTEE

- 1 Subject in the case of the first members of the Executive Committee to section 21 of the Act, the Executive Committee is to consist of:
- a) the office bearers of the OAS and
 - b) other officers elected in accordance with Clause 18 of the Constitution
- 2 The office bearers of the OAS are to be;
- a) the president
 - b) the vice-president
 - c) the secretary
 - d) the treasurer

3 Each member of the Executive Committee is, subject to this Constitution, to hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

4 In the event of a casual vacancy occurring in the membership of the Executive Committee, the committee may appoint a member of OAS to fill the vacancy and the member so appointed is to hold office, subject to this Constitution, until the conclusion of the next annual general meeting following the date of appointment.

18 ELECTION OF MEMBERS

1 Nominations of candidates for election as office bearers of OAS or as ordinary members of the Executive Committee

- a) must be made in writing, signed by a member of OAS and accompanied by the written consent of the candidate; and
- b) must be delivered to the Secretary of OAS at least 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.

2 If insufficient nominations are received to fill all vacancies on the Executive Committee, the candidates nominated are taken to be elected and further nominations are to be received at the annual general meeting.

3 If insufficient further nominations are received, any vacant positions remaining on the Executive Committee are taken to be casual vacancies.

4 If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated are taken to be elected.

5 If the number of nominations received exceeds the number of vacancies to be filled, a ballot is to be held.

6 The ballot for the election of office bearers and ordinary members of the Executive Committee is to be conducted at the annual general meeting in such usual and proper manner as the Executive Committee may direct.

19 SECRETARY

1 The Secretary of the OAS must, as soon as practicable, after being appointed Secretary, lodge notice with the OAS of his/her address.

2 It is the duty of the Secretary to keep minutes of:

- a) the names of members of the Executive Committee present at a committee meeting or a general meeting
- b) all proceedings at Executive Committee and general meetings.

20 TREASURER

It is the duty of the Treasurer of OAS to ensure:

- a) that all money due to the OAS is collected and received and that all payments authorized by the OAS are made; and

- b) that correct books and accounts are kept showing the financial affairs of the OAS, including full details of all receipts and expenditure connected with the activities of the OAS.

21 CASUAL VACANCIES

1 For the purpose of this Constitution, a casual vacancy in the office of a member of the Executive Committee occurs if the member:

- a) dies; or
- b) ceases to be a member of the OAS; or
- c) signs office by notice in writing given to the Secretary; or
- d) removed from office under Clause; 14.3 or
- e) becomes a mentally incapacitated person; or
- f) absent without the consent of the Executive Committee from all meetings of the Executive Committee held during a period of 6 months.

2 If in the course of the year the Executive Committee requires specialist skills or knowledge, an OAS member can be co-opted at the discretion of the Executive committee to fill the need.

22 REMOVAL OF EXECUTIVE COMMITTEE MEMBER

1 The OAS in general meeting may by resolution remove any member of the Executive Committee from office before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.

2 If a member of the Executive Committee, to whom a proposed resolution referred to in sub-clause 1 relates, makes representations in writing to the Secretary or President (not exceeding 1000 words) and requests that the representations be notified to the members of OAS, the Secretary or President may send a copy of the representations to each member of the OAS, or if the representations are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

23 MEETINGS AND QUORUM

1 The Executive Committee must meet at least 4 times in each period of 12 months at such place and time as the Committee may determine.

2 Additional meetings of the Executive Committee may be convened by the President or by any member of the Committee.

3 Oral or written notice of a meeting of the Executive Committee must be given by the Secretary to each member of the Committee at least 48 hours before the time appointed for the holding of the meeting.

4 Notice of a meeting given under sub-clause 3 must specify the general nature of the business to be transacted at the meeting and no business other than that business is to be transacted at the meeting, except business which the Committee members present at the meeting unanimously agree to treat as urgent business.

5 Any 5 members of the Executive Committee, one of whom must be the President, Vice- President, Secretary or Treasurer, constitute a quorum for the transaction of the business of a meeting of the Committee.

6 No business is to be transacted by the Committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

7 If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting is to be dissolved.

8 At a meeting of the Executive Committee:

- a) the President, or in his absence or by mutual agreement, the Vice-President is to preside; or
- b) if the President and the Vice-President are absent or unwilling to act, such one of the remaining members of the Committee as may be chosen by the members present at the meeting is to preside.

24 DELEGATION BY EXECUTIVE COMMITTEE TO SUB-COMMITTEE

1 The Executive Committee may delegate to one or more sub-committees (consisting of such member or members of OAS as the Committee thinks fit) the exercise of such of the functions of the Committee as are specified in the Constitution, other than:

- a) this power of delegation; and
- b) a function which is a duty imposed on the Committee by the Act or any other law

2 A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.

3 A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function, or as to time or circumstances, as may be specified in the instrument of delegation.

4 Despite any delegation under this rule, the Committee may continue to exercise any function delegated.

5 Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this clause has the same force and effect as it would have if it had been done or suffered by the Committee.

6 The Committee may revoke wholly or in part any delegation under this clause.

7 A sub-committee may meet and adjourn as it thinks proper.

25 VOTING AND DECISIONS

- 1 Questions arising at a meeting of the Committee or of any sub-committee appointed by the Committee are to be determined by a majority of the votes of members of the Committee or sub-committee present at the meeting.
- 2 Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee (including the person presiding at the meeting) is entitled to one vote but in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- 3 Subject to clause 22, subclause 5, the Committee may act despite any vacancy on the Committee.
- 4 Any act or thing done or suffered or purporting to have been done or suffered by the Committee or a sub-committee appointed by the Committee, is valid and effectual despite any defect that may afterwards be discovered in the appointment or qualification of any member of the Committee or sub-committee.

26 ANNUAL GENERAL MEETINGS - HOLDING OF

- 1 With the exception of the first annual general meeting of the OAS, the OAS must, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the OAS, convene an annual general meeting of its members.
- 2 The OAS must hold its first annual general meeting:
- a) within the period of 18 months after the incorporation under the Act; and
 - b) within the period of 6 months after the expiration of the first financial year of the OAS
- 3 Subclauses 1 and 2 have effect subject to any extension or permission granted by the Commissioner under Section 26 (3) of the Act.

27 ANNUAL GENERAL MEETINGS - CALLING OF AND BUSINESS AT

- 1 The annual general meeting of the OAS is, subject to the Act and to clause 25, to be convened on such date and at such place and time as the Committee think fit.
- 2 In addition to any other business which may be transacted at an annual general meeting the business of an annual general meeting is to include the following:
- a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting
 - b) to receive from the Committee reports on the activities of the OAS during the last preceding financial year
 - c) to elect office bearers of the OAS and ordinary members of the Committee.
 - d) to receive and consider the statement which is required to be submitted to members under Section 26(6) of the Act.

3 An annual general meeting must be specified as such in the notice convening it.

28 SPECIAL GENERAL MEETINGS - CALLING OF

1 The Committee may, whenever it thinks fit, convene a special general meeting of the OAS

2 The Committee must, on the requisition in writing of at least 5 per cent of the total number of members, convene a special general meeting of the OAS.

3 A requisition of members for a special general meeting:

- a) must state the purpose or purposes of the meeting
- b) must be signed by the members making the requisition; and
- c) must be lodged with the Secretary; and
- d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.

4 If the Committee fails to convene a special general meeting to be held within one month after that date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.

5 A special general meeting convened by a member or members as referred to in sub-clause 4 must be convened as nearly as is practicable in the same manner as general meetings are convened by the Committee and any member who consequently incurs expense is entitled to be reimbursed by the OAS for any expense so incurred.

29 NOTICE

1 Except if the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the OAS, the Secretary must, at least 14 days before the date fixed for the meeting, cause to be sent by pre-paid post to each member at the member's address appearing in the register of members, a notice specifying the place, date and time of the meeting and the nature of the business proposed to be transacted at the meeting.

2 If the nature of the business proposed to be dealt with at a general meeting requires a special resolution of the OAS, the Secretary must, at least 21 days before the date fixed for the general meeting, cause notice to be sent to each member in the manner provided in sub-clause 1 above specifying in addition to the matter required under sub-clause 1, the intention to propose the resolution as a special resolution.

3 No business other than that specified in the notice convening a general meeting is to be transacted at the meeting except, in the case of an annual general meeting, business which may be transacted under clause 26, sub-clause 2.

4 A member desiring to bring any business before a general meeting may give notice in writing of that business to the Secretary, who must include that business in the next notice calling a general meeting, given after receipt of the notice from the member

30 PROCEDURE

1 No item of business is to be transacted at a general meeting unless a quorum of members entitled under this Constitution to vote is present during the time the meeting is considering that item.

2 Ten members present in person (being members entitled under this Constitution to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.

3 If within a half hour after the appointed time for the commencement of a general meeting, a quorum is not present, the meeting:

- a) if convened on the requisition of members, is to be dissolved; and
- b) in any other case, is to stand adjourned to the same day in the following week at the same time and (unless another place is specified at the time of adjournment by the person presiding at the meeting or communicated by written notice to members, given before the day to which the meeting is adjourned at the same place.

4 If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being at least 3) is to constitute a quorum.

31 PRESIDING MEMBER AT GENERAL MEETINGS

1 The President, or in the President's absence, the Vice-President, is to preside as chair-person at each general meeting of the OAS.

2 If the President and the Vice-President are absent or unwilling to act, the members present must elect one of their number to preside as chairperson of the meeting.

32 ADJOURNMENT

1 The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of the members present at the meeting, adjourn the meeting from time to time and place to place, but no business is to be transacted at an adjourned meeting than the business left unfinished at the meeting at which the adjournment took place.

2 If a general meeting is adjourned for 14 days or more, the Secretary must give written or oral notice of the adjourned meeting to each member of the OAS stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.

3 Except as provided in sub-clauses 1. And 2., notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

33 MAKING OF DECISIONS

1 A question arising at a general meeting of the OAS is to be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the OAS, is evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against that resolution.

2 At a general meeting of the OAS, a poll may be demanded by the chairperson or by at least 3 members present in person or by proxy at the meeting.

3 If a poll is demanded at a general meeting, the poll must be taken:

- a) immediately in the case of a poll which relates to the election of the chairperson or to the question of an adjournment; or
- b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs.

And the resolution of the poll on the matter is taken to be the resolution of the meeting on that matter.

34 SPECIAL RESOLUTION

A resolution of the OAS is a special resolution:

- a) if it is passed by a majority which comprises at least three quarters of such members of the OAS as, being entitled under this Constitution to do so, vote in person or by proxy at a general meeting of which at least 21 days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with this Constitution; or
- b) where it is made to appear to the Commissioner that it is not practicable for the resolution to be passed in the manner specified in sub-clause 1., if the resolution is passed in a manner specified by the Commissioner.

35 VOTING

1 On any question arising at a general meeting of the OAS a member has one vote only.

2 All votes must be given personally or by proxy but no member may hold more than 5 proxies.

3 In the case of an equality of votes on a question at a general meeting, the chairperson of the meeting is entitled to exercise a second or casting vote.

4 A member or proxy is not entitled to vote at any general meeting of the OAS unless all money due and payable by the member or proxy has been paid, other than the amount of the annual subscription payable in respect of the then current year.

36 APPOINTMENT OF PROXIES

1 Each member is to be entitled to appoint another member as proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.

2 The notice appointing the proxy is to be set out in Appendix 2 to this Constitution.

37 INSURANCE

1 The OAS must effect and maintain insurance under section 44 of the Act.

2 In addition to the insurance required under sub-clause1, the OAS may effect and maintain other insurance.

38 AMENDMENTS TO THE CONSTITUTION

The Constitution of the OAS and any part thereof may be amended by simple majority of members present, or their proxies, at a general meeting, at which due notice of proposed change has been given.

39 SERVICE OF NOTICES

1 For the purpose of expedition, a notice may be served by or on behalf of the OAS on any member, either personally or by sending it by post to the member at the member's address.

2 If a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document is, unless the contrary is proved taken for the purposes of this Constitution to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

3 The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice, shall not invalidate the proceedings of the meeting.